



## 2018 Colorado TSA State Officer Application

Thank you for your interest in serving the members of Colorado TSA by running for state office! Please read the following information carefully. All forms and questions in this packet must be signed and returned, either electronically (scanned as a pdf, preferred, emailed to [myka.raymond@gmail.com](mailto:myka.raymond@gmail.com), with the subject line "2017 State Officer Application") or hard copy (mailed to COTSA, % Tony Raymond, 9101 E. Lowry Blvd, Denver CO 80230) by 11:59pm on February 1, 2018. Please keep a copy of all pages of this packet for your records.

Candidate Name \_\_\_\_\_

Office Sought (mark one):

\_\_\_\_\_ President

\_\_\_\_\_ Vice President

\_\_\_\_\_ Secretary

\_\_\_\_\_ Treasurer

\_\_\_\_\_ Reporter

\_\_\_\_\_ Sergeant-At-Arms

\_\_\_\_\_ Special Projects Committee (SPC) (Members of the SPC do not appear on the ballot, mount a campaign or deliver a speech. They are appointed following the state conference after a phone interview at the first meeting of the newly-elected officer team). **Please note: there are no openings for Officer-At-Large for the 2018-2019 school year.**

Candidate High School: \_\_\_\_\_

Advisor Name: \_\_\_\_\_

Candidate phone number: \_\_\_\_\_

This number is a cell phone with texting ability

This number is a land line and does not have texting ability

Candidate home address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Graduation Year: \_\_\_\_\_



**Campaign Rules**

1. No candidate may campaign in any way until they are announced at the opening general session of the COTSA state conference. This includes unsolicited interaction on social media. Any candidate found to be in violation of this rule will be removed from the ballot.
  
2. Candidates will have a campaign table during the two “meet and greets” – one after each of the opening sessions at the state conference. A campaign display is customary, but may not extend beyond the confines of a standard 6’x3’ hotel table. You may (but are not required to) give out materials during the meet and greet at your campaign booth, but a candidate may not spend more than \$50 on materials for distribution. The officer candidate is responsible for any clean up from their distributed materials.
  
3. Candidates for President, Vice-President, Secretary, Treasurer, Reporter, and Sergeant-At-Arms are required to give a campaign speech at both the middle school and high school opening sessions. This speech may last no more than two (2) minutes.

By signing below, I signify that I understand and agree to abide by the campaign rules.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

### ***Duties and Responsibilities of Colorado TSA Officers***

By electing you to a Colorado TSA office, the membership has entrusted the leadership of its organization to you and your fellow officers. With the acceptance of this honor come duties and responsibilities. Duty is defined as “the conduct, obedience, loyalty, and submission required of an officer.” Responsibility is the “reliability and moral accountability for duties expected of an officer.” Together, duty and responsibility convey the conduct and performance appropriate to all Colorado TSA officers.

Regardless of which office you hold, your duties and responsibilities as a COTSA officer obligate you to do the following:

- Act in a manner befitting your office, both in person and in all of your online activities
- Behave in a professional manner at all times when wearing COTSA or TSA-related clothing
- Understand the mission and the goals COTSA
- Understand the COTSA bylaws
- Understand the TSA motto and creed
- Be familiar with the organizational structure and policies of COTSA
- Understand and correctly use parliamentary procedure
- Memorize appropriate ceremonies and rituals
- Attend all meetings
- Be prepared to conduct COTSA meetings
- Be prepared to serve as a speaker
- Be loyal to COTSA
- Assist other officers to accomplish their tasks
- Practice good speaking and writing skills as you represent COTSA
- Be helpful, respectful, and responsible at all times

By signing below, I signify that I understand the duties and responsibilities of the COTSA State Officers.

_____	_____
Student Signature	Date
_____	_____
Parent Signature	Date
_____	_____
Advisor Signature	Date

Please answer all of the following questions completely and honestly. Each answer should be no more than 250 words.

1. Why do you want to be a state officer?
2. Describe a significant leadership experience you have had.
3. Describe a time when you had the opportunity to be a leader but the experience did not turn out as you had hoped. What would you do differently next time?
4. Describe an experience when you were a team member (not a leader). How did you adapt to that situation?